INTERNATIONAL/NATIONAL EXCHANGE ACADEMIC EVALUATION FORM

NAME:  
Last                                      First                                   M.I.  
ID #:  _____ _____ _____ _____ (6 digit PAWS ID#)
PHONE:  
EMAIL:  
MAJOR:  
YEAR IN SCHOOL:  
GPA PRIOR TO EXCHANGE:  
HOST INSTITUTION:  
HOST COUNTRY:  
TERM:  [ ] Fall  [ ] Spring  [ ] Summer  [ ] Year

HOST INSTITUTION:  
THE COLLEGE OF NEW JERSEY:  
List intended courses to be taken at host institution.  
Feel free to list acceptable alternatives.  
Indicate transfer equivalent for each course and how this course will be applied to your degree.  
Major and Minor requirements must be approved by the appropriate Department Chairperson;  
Liberal Learning requirements and Elective courses by an Academic Evaluator in the Office of Records and Registration (Green Hall 112).

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<tr>
<th>COURSE #</th>
<th>TITLE</th>
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<th>REQUIREMENT (major, minor, LL, elective)</th>
<th>SIGNATURE</th>
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IMPORTANT: Please note the following:  
- All courses and grades for National Student Exchange and other domestic off-campus programs will be entered on transcript and  
  computed into the GPA.  
- Credits earned abroad will count toward total earned hours at TCNJ.  However, the grades will not be computed into the GPA.  (Note:  
  Only earned grades of “C” or higher will be awarded credit at TCNJ.)  
- Request an official transcript of all work completed BEFORE leaving host institution.  
- Send transcripts directly to:  Academic Evaluations, Office of Records & Registration, The College of New Jersey, PO Box 7718,  
  Ewing, NJ 08628-0718.  
- This form must be completed during the semester BEFORE studying off campus.  
- Upon receipt of your transcript from your host institution, the Office of Records & Registration will review and determine the number  
  of credits awarded, and post these credits as units to your academic record.  (Note:  15 contact hours is equivalent to .25 units at  
  TCNJ; therefore 60 contact hours are needed to earn 1 unit.)  

By signing this form, I understand that it is my responsibility to adequately plan my academic course load while away from TCNJ to ensure that I am earning sufficient credits toward my degree.

Student’s Signature  
Date  
07/14